



*"Mosaic is a GREAT recruitment tool. I am pleased with the quality of the applicants and especially pleased in how many minority applicants it generated. I am recommending you to anyone I know!"*  
David Brewton, East Liberty Family Health Care Center

Mosaic, Dewey & Kaye's free electronic newsletter, is published twice every month and reaches over **10,000 qualified nonprofit professionals**. This cost-effective resource is a must for nonprofit organizations seeking qualified applicants for open positions. The first issue each month contains articles and information pertinent to today's nonprofit organizations, as well as a listing of job openings. The second issue each month is dedicated solely to job openings. Jobseekers can access new job listings by viewing the JobsWatch webpage at any time. The cost to post a position is **only \$100.00** for nonprofit organizations.

#### **BENEFITS:**

- Your job announcement will be **emailed directly to thousands** of qualified individuals seeking employment opportunities in the nonprofit sector.
- Additionally, you'll receive a **30 day posting** on the JobsWatch webpage at [www.deweykaye.com/jobswatch](http://www.deweykaye.com/jobswatch)
- All postings have a clear header line: Position, Organization – City, State. (Please be sure this information is specified when sending your announcement to us).
- You may have your posting appear in the "Featured Jobs" list. This list appears in a prominent position in the Mosaic newsletter and on the JobsWatch webpage. The total fee for this upgraded service is \$150. Please specify if you would like this upgrade.
- There is no need to call to have the posting removed. Postings are removed automatically after 30 days and after being included in at least two issues of Mosaic. Removed postings may be re-posted at the same rates.
- We also increase the visibility of your posting through LinkedIn and Twitter. Follow Dewey & Kaye on Twitter at <http://twitter.com/deweyandkaye>.

#### **HOW TO SUBMIT A POSITION ANNOUNCEMENT:**

- E-mail your posting as an unformatted (bullets are okay) MS word attachment to: [jobswatch@deweykaye.com](mailto:jobswatch@deweykaye.com). Please be sure directions on how to apply for the position are included.
- Postings are accepted on an ongoing basis and are posted within three business days of receipt by Dewey & Kaye. You will receive a confirmation once it has been posted.
- We will invoice you for this service, or you can pay by credit card. Please specify where the invoice should be sent when emailing us your submission.

Questions?

Please contact Dawn Kopp at [dawn.kopp@deweykaye.com](mailto:dawn.kopp@deweykaye.com) or 412-434-1335.

Submit unformatted job announcements to [jobswatch@deweykaye.com](mailto:jobswatch@deweykaye.com).

View the Mosaic webpage and find archived issues of the newsletter at [www.deweykaye.com/mosaic](http://www.deweykaye.com/mosaic).